

CANTON PARK COMMISSION

BOARD MINUTES

MONTHLY MEETING

July 25th, 2023

4:30 pm

A meeting for the Canton Park Commission was held in person at the Canton Garden Center (1615 Stadium Park Dr. NW, Canton, OH 44718) on Tuesday, July 25, 2023. A call to order at 4:32 pm by President Rinaldi.

Roll Call: President Rinaldi called the meeting to order at 4:32 pm. The following board members responded to roll call: President Rinaldi and Member Williams. Vice-President Gerzina was absent. Also present were individuals who consist of members of the community, employees who work in the community, business inquiries, and business partners of Canton Parks and Recreation.

Agenda: President Rinaldi motioned to approve the 07/25/2023 Agenda, seconded by Member Williams. Ayes.... President Rinaldi and Member Williams. Motion carried.

Minutes: President Rinaldi motioned to approve the 06/27/2023 Minutes, seconded by Member Williams. Ayes..... President Rinaldi and Member Williams. Motion carried.

President Rinaldi motioned to approve the 07/03/23 Special Park Commission Meeting Minutes, seconded by Member Williams. Ayes....President Rinaldi and Member Williams. Motion carried.

Public Speak: None present

Financials: Commissioners reviewed: a.) Accounts Payable Invoice Reports, b.) Parks Department Fund 2530 Report by department, c.) J. Babe Stearn Programming & Expense Report (David Miday). There was no discussion and motion was made by Member Williams and seconded by President Rinaldi to approve the documents as presented. Ayes... Motion carried.

Events: Discussed upcoming Public Events to include (a. listed below) with a fee waiver.

a) August 11 – Back2School Giveaway at Crenshaw Park sponsored by Future Promise and Stark Metropolitan Housing Authority. Event provides school supplies, haircuts, food and more for the family.

Motion to approve with fee waiver by Member Williams and seconded by President Rinaldi. Ayes.... Motion carried.

Reviewed upcoming Public Events to include (b. and c. listed below)

- b) August 12 – Step Into Autism Walk at Monument Park
- c) August 13 – Tracy’s Book Bag Giveaway – Garaux Park

Motion to approve by President Rinaldi and seconded by Member Williams.
Ayes....Motion carried.

Old Business: Followed-up on old Business:

- a) Friends of Canton Parks and Recreation – The July meeting was cancelled and the next meeting is scheduled for Wednesday, August 16, 2023. The Six for 60 Endowment Fund Challenge by Stark Community Foundation is continuing through August 10, 2023. Please remind friends and family to go vote from personal emails. Ethan Amerine presented handouts with all details to make voting easy.
- b) Capital Update – Doug Foltz discussed Raceway, Fountains and Stadium Park Drive. Thanked JR for his great work mowing along Stadium Park Drive.

New Business:

- a) President Rinaldi motioned to post and add the Community Center Manager position, at the Edward “Peel” Coleman Center, to the Park Position with Wage Range document with a salary range of \$50,000-\$55,000/year. Member Williams seconded. Ayes....Motion carried.
- b) Personnel Salary Increase – Doug Foltz recognized Amie Biltz for her outstanding work while the Department was short staffed, and supports a salary increase of 8% to \$51,067.00 annually, effective starting next pay period, July 29, 2023. President Rinaldi motioned and Member Williams seconded. Motion was approved.
- c) Hall Of Fame Week Schedule: Park hours will be modified due to Hall of Fame events.
 - Monday, July 31 and Tuesday, August 1: Parks will be open normal hours.
 - Wednesday, August 2: Monument and Stadium Parks will be closed until 1:00 pm for the “First Play” event.
 - Thursday, August 3 to Saturday, August 5: Stadium Park will be closed to traffic and parking, but patrons can walk into the park and use the amenities.
 - Sunday, August 6: Stadium Park will be open normal hours
 - Monday, August 7: The north entrance of Stadium Park (Fulton entrance) will be closed to the Garden Center from 2-11 pm. Patrons can access the park through the 12th street entrance.

President Rinaldi motioned and Member Williams seconded. Schedule approved.

- d) Chamber of Commerce Bleacher Use Discussion – Bleachers that were lent to the Chamber of Commerce in the past have been returned damaged. Park Maintenance has repaired 8 of the 16 total that will be given to the Chamber this year. A bleacher use, damage, and no liability waiver discussion with the Law Department



is suggested moving forward. The bleachers are old, so it was proposed that maybe we replace 4 each year (2 by Parks/2 by HOF). We should also make sure there is training provided for moving the bleachers correctly and taking photos of the bleachers before they go off park grounds. Member Fonda asked if there was a written agreement with the Chamber and a MOU was discussed.

Monthly Directors Report and ECCC Update:

- a) Parks Superintendent Report – Dan Kunz’s department is busy with the HOF push, continuing with Capital projects and providing the best service to the community as possible.
- b) Recreation Superintendent Report – Joe Rodocker recognized his staff for their hard work. Tim Dunbar is wrapping up summer camp and Erin Thompson is finishing up the summer sports. Also, welcome Christa Barnes who will be moving to the Coleman Center as the new Office Manager.
- c) Marketing and Special Events Coordinator Report – Ethan Amerine has been continuing to connect with the community, increasing our social media presence and talking with IT about a new laptop. President Rinaldi wants Canton Parks & Recreation to reach everyone, and saturate social media with how great our parks and programs are. President Rinaldi asked if we had a marketing budget and would like to appropriate \$5,000.00 for marketing usage.

After business was concluded, President Rinaldi informed the group that former Civil Service Director Sam Sliman passed away on July 24, 2023 and we observed a moment of silence in is memory.

Adjournment: At 4:56 pm, motion to adjourn by President Rinaldi, seconded by Member Williams, Ayes.... Meeting Adjourned.

 _____	<u>August 22, 2023</u> _____
President	Date
 _____	<u>August 22, 2023</u> _____
Secretary	Date